

Floyd-Floyd County PSA
Water/Wastewater Board Meeting
April 11, 2024

Chairman Mike Maslaney called the Thursday April 11, 2024, meeting of the Floyd-Floyd County PSA to order at 5:35pm. In attendance was Vice Chairman Will Griffin, Director Bruce Turner, Director Kalinda Bechtold, and Director Rick Parrish. Others in attendance were Clerk Teresa Conner, Superintendent Patrick Nicola, Attorney Janet Murrell, and Engineer Matt Gross.

Chairman Mike Maslaney asked everyone to look over the minutes for approval. Director Kalinda Bechtold said that Chesnut Springs needs a T after the S on the photo. Vice Chairman Will Griffin made a motion, seconded by Director Kalinda Bechtold to approve March minutes. Roll call of members replying yes. Motion passed.

Chairman Mike Maslaney asked clerk Teresa Conner to go over the account payables for March. Clerk Tera Conner said that we paid Justin for work on Gardner's and 221, paid our last insurance payment for the year and transferred the \$36,890 from ARPA County funds for RBC Bearings. Kalinda Bechtold made a motion, seconded by Director Rick Parrish, to approve the March account payables. Roll call of members replying yes. Motion passed.

Clerk Teresa Conner talked about financials. We are under in income as we have stated since the beginning of the year. Expenses are over but the income was up most likely to prior months everyone not paying. At the bottom you will see the ARPA funds that we transferred and the remaining balance. Director Bruce Turner made a motion, seconded by Vice Chairman Will Griffin to approve the March financials. Roll call of members replying yes. Motion passed.

Chairman Mike Maslaney administratively after talking with Vice Chairman Will Griffin that it was time to add Superintendent Patrick Nicola to our bank accounts so he can sign checks. This was taken away from the prior Superintendent, but it is time we added Patrick. Director Bruce Turner said it has always been a policy that it is an employee and a Board member to sign checks. Chairman Mike Maslaney entertained a motion for Superintendent Patrick Nicola to be added to our bank accounts to sign for Clerk Teresa Conner and then Chairman Mike Maslaney, Vice Chairman Will Griffin and Director Bruce Turner to be on the bank accounts. Vice Chairman Will Griffin made a motion, seconded by Director Bruce Turner to have Patrick and Teresa to sign checks and then Chairman Mike Maslaney, Vice Chairman Will Griffin, Director Bruce Turner to be the second signature and to update signature cards. Roll call of members replying yes, motion passed.

Chairman Mike Maslaney said we have some grant updates, and we hope we will be signing the loan documents this month. Our Bond Council sent over some papers that we need to approve and sign. The first paper I have to put our board attendance for this meeting with each vote, sign, and stamp with our seal. The next two are signing of the resolution so I would sign one and then the Clerk of the court would sign the other form. I will get this done then scanned, emailed to him along with a mailed copy. Director Bruce Turner had a question, on page 7 Registration and exchange of bond it says a Treasurer of the Authority and I know we have a Clerk, but would that be considered a treasurer as well. Chairman Mike Maslaney said that her role is Treasurer, Clerk, Admin assistant. Director Rick Parrish made a motion seconded by Director Bruce Turner to approve the signing of these documents by Clerk Teresa Conner. Roll call of members replying yes, motion passed.

Chairman Mike Maslaney said the finance committee met yesterday and that info is in a separate packet. We discussed the budget and the 24-25 budget reflects that and recommendations by the finance committee. Sales increased as the finance committee recommended a 2% rate increase. This is too off set the Town Grant that went from 50k to 30k, and we have to start paying the County loan back. If we raise rates the 2% it would bring in an additional \$25K and felt like that was a good midpoint. The budget revenue in your packet reflects that 2% increase which brings us to \$1,205,665. Vice Chairman Will Griffin said another reason for the increase is the VRA likes to see PSA have a regular annual rate increase even if its just 1%. We did a 3-year budget for the grant, which showed projected raises, and in that plan, we did not have an increase for the next year but the 2 years after that we factored in 5% in both years. For salaries, the finance committee along with Patrick's recommendations. Superintendent Patrick Nicola said we did a 3% COLA, then on the merit side Devin who is assistant Superintendent who is valuable, a ton of knowledge and is our local person we went with 2% merit. Dillon Kraft, we did 3% COLA and 2% merit which is to get him where needs to be based on his experience and license that he has. Everyone else around has 50-60k so this would put him where he needs to be. Matthew Slusher 3% cola and 3% merit. Matthew is super bright, we have had him since Sept 2023, on time, has stayed on all the water breaks we have had and does an excellent job. He can sit for his license which would up his pay more. Teresa Conner 3% cola and 4% merit. Not sure I need to explain this one as her title that we just talked about a little bit ago sums up what all she does for us. She is in rotation with us as if we get called in for a water break, she is going to be making the calls even if it is a weekend, she is the one sending out the texts and updates to the board. There is not much she does not do and has helped all of us a lot. The finance committee discussed how happy we are with running the group and coming together as a team. This is the best group of people we have had. We believe as a finance committee he deserves the 3% cola and 4% merit. Clerk Teresa Conner discussed the benefits. Health Insurance we all do the Key Advantage 500 Comprehensive Plan which went from \$756 to \$839 a month. This makes it \$83 difference a month per employee, \$415 per month difference and \$4980 yearly for all employees. Chairman Mike Maslaney said we a while back we had a real problem with finding people as we have a hard job. This is not a 9-5 job or just 40hrs a week when people come to us, they have to get a license and we have to staff the office 7 days a week 365 days a year. We have problems getting someone for Floyd here to work so all these things combined we decided to look at paying 100% insurance. We only have 5 people so the addition of paying 100% insurance for just the employee is a way to keep someone. The total admin expense is \$418,523 for FY 24/25. Superintendent Patrick Nicola went over expenses pretty similar to last year. We moved a couple things around audit fees we raised cause it depends on how much govt money you spend, chemicals are going up and testing we kept same but next year that will go up because of different requirements, maintenance repair we raised cause we are at the budget and have already spent \$13k on water rates. Chairman Mike Maslaney went over the debt expense and as you can see, we look to have \$174k in contingency. As we all know that is not a lot for us left over as that could be one break in cost repair as you all remember Oxford Street and cost for that. Chairman Mike Maslaney entertained a motion to approve the budget. Director Bruce Turner made a motion, seconded by Vice Chairman Will Griffin to approve the FY 2024/2024 budget. Roll call of members replying yes, motion passed. Chairman Mike Maslaney entertained a motion to advertise the 2% rate increase. Vice Chairman Will Griffin made a motion seconded by Director Rick Parrish to advertise the 2% rate increase. Roll call of members replying yes, motion passed.

Chairman Mike Maslaney said there was one more administrative issue. Superintendent Patrick Nicola stepped out. Chairman Mike Maslaney said we hired Patrick with a 10k bonus and that every year we look at Patrick's performance and award a bonus based on that. Vice Chairman said to Kalinda he wished she could see what it was like before he came and how things are so smoothly. Vice Chairman made a motion, seconded by Director Bruce Turner to give Superintendent Patrick Nicola a 10k bonus. Roll call of members replying yes, motion passed.

Attorney Janet Murrell Report

Chairman Mike Maslaney had me look at different properties/facilities. The tank at the High School PSA owns this but there is no tax map and no survey either, so she recommends the PSA get a new survey and record with a tax map id#.

Jacksonville-Storkers Knob PSA owns.

Well 5 PSA owns this just might need to check on the tax #.

Well 6 this was dedicated as a Well Lot

Route 8 pump station is a really old deed and extremely hard to read. It was conveyed to the school board back in the 1800's so recommendation get a deed from Floyd County School Board.

Nursing Home- County own but the PSA has an easement over this property for the purpose of installing and maintaining water and sewer lines and sewer pump station back in the 70's.

Tise Street- It shows a plat on the easement but one was never deeded to the PSA. PSA needs an easement over this property or have an owner convey the portion of the property that the pump station is located on. Patrick Nicola said she had called before they purchased the property what that was and he explained it. Seemed like genuinely nice people.

Commerce Park- Owned by the EDA PSA needs an easement.

Superintendent Report:

1. Tise Pump Station: The number two pump faulted out. After pulling the pump and troubleshooting it was determined the pump motor windings had shorted out. I got three quotes of which Tencarva was the least expensive at \$6,439. The other two quotes came in at \$9,270 from Commonwealth Engineering and \$8,300 from F&R Electric. I also had a quote on rebuilding the existing pump and it came in at \$5000 and did not include rewinding the pump, which is normally around \$1000. I ordered the pump through Tencarva on 3/20 and is estimated to ship the last week of April. Tencarva will also warrant this. All the vendors I contacted had the same lead time. The pump is being built at the manufacturing plant and shipping direct. Once we install the pump and confirm the fittings and check valve mount up properly, I am going to order another pump to keep as a spare.

2. Decant Pump: Pump number two had tripped the overloads. After checking the Amps, it was obvious something was going on in the pump. We pulled it and found the impeller had broken causing additional damage to the pump. The price of the pump was \$2292.95 plus shipping. When I

inquired about possibly getting a second pump as a backup, I was told there was a discount of \$500 for ordering two pumps, it only made sense to do that so on 3/26 I ordered two pumps from USA Bluebook for \$4,302.59 including shipping, with a 5-week lead time. We actually have already got this.

3. Updates/Notes:

- Nursing Home has been put out to bid, pre bid 10a.m April 17, bids due 3p.m May 2nd
- H & P has started on the LSL Inventory
- Attached are Water Loss and Sewer flow I&I Percentage's
- Radiological Report for Well 6

We do have I & I and we actually went out when we had that early rainfall, but we did have some flow coming in over at the school near a manhole called the volcano. There is definitely something going on over at Newtown. We checked on Penn St we did not see anything, but the rain had stopped by then. Also, rainwater is coming in at McCray's, but it is after the Nursing Home. When school lets out maybe we need to go over there and see if we can find anything going on.

We did our RADS test again at Well 6 and it came in at 3.5 for an average over 4 tests. We had 2 below and 2 over but did call Brianna at VDH and she is supposed to let me know if we have to test again this quarter. We are under the limit for the 4-quarter average but not sure if they are going to take the 1st one or make us retest.

Engineer Report:

1. VDH Funding Water System Improvement Projects:
The Contractor is in the process of returning the bonds, agreements, and insurance for all three projects. The Contractor has stated they have changed insurance companies and are having to solicit new insurance forms. Loan closing is anticipated this month.
2. Nursing Home Pump Station Replacement:
The project was put out to bid and the pre-bid is set for Wednesday, April 17th at 2:30. The bid opening is 3 pm on May 2nd.
3. LSL Inventory:
H&P has started working on the LSL project after clarification from VDH. Disbursement to the PSA is held from VDH until 25% of the grant funds are expended or approximately \$62,500. We have included for posting on your website and for distribution a handout on identifying service lines and a copy of the link with a QR Code as well for homes that want to perform the self-identifying of their water line.
<https://survey123.arcgis.com/share/6f94032dbe2c49dbbcc5b490492a6747>
Send over the billing addresses for customers.

4. Additional Well Drilling:

The VDH planning grant has been submitted.

5. Slaughters Pump Station:

The permit has been renewed for this project. We have revised the plans to show the force main under the creek and then tying in as requested. Our environmental team is working on the environmental permitting required.

Other Business:

No other business to discuss.

Chairman Mike Maslaney entertained a motion to adjourn. Director Bruce Turner made a motion, seconded by Director Rick Parrish to adjourn. Roll call of members replying yes, motion passed.