

Floyd-Floyd County PSA  
Water/Wastewater Board Meeting  
December 12, 2024

Chairman Mike Maslaney called the Thursday, December 12, 2024, board meeting of the Floyd-Floyd County PSA to order at 5:45pm. In attendance was Vice Chairman Will Griffin, Director Bruce Turner, Director Linda DeVito, Director Trent Cox, Director Rick Parrish and Director Kalinda Bechtold. Others in attendance were Administrative Assistant Teresa Conner, Superintendent Patrick Nicola and Attorney Janet Murrell.

Chairman Mike Maslaney asked everyone to review the November minutes and entertained a motion to approve. Director Linda DeVito said she would like to add something to the agenda that came up late this afternoon. Request from Floyd Housing, NRV Regional Commission and the County. Chairman Mike Maslaney said that would be fine under other businesses. Director Linda DeVito made a motion, seconded by Director Rick Parrish to approve the November 2024 minutes. Roll call of members replying yes with Director Trent Cox and Director Kalinda Bechtold abstaining. Motion passed.

Administrative Assistant Teresa Conner reviewed the November 2024 account payables. Teresa Conner stated that the LSI project is completed. Vice Chairman Will Griffin made a motion, seconded by Director Linda DeVito to approve the November 2024 account payables. Roll call of members replying yes, motion passed.

Administrative Assistant Teresa Conner reviewed the financials stating that we were over in income with some of that being from the LSI project but if you take that off we are more like \$663,000 YTD but still a good month at income at \$106k. Expenses are over, but again some of that being the LSI project which if you take off we are at \$552,000 YTD. Director Kalinda Bechtold made a motion, seconded by Director Trent Cox to approve the November 2024 financials. Roll all of members replying yes, motion passed.

Administrative Assistant Teresa Conner reviewed Delinquents. Vice Chairman Will Griffin stated the talked with Social Services yesterday and they have Emergency Funds for County residents that help with power, fuel, firewood and they will do water if anyone needs help.

Chairman Mike Maslaney said he only had one thing to discuss. If you go the back of your packet you will see a map that Lydeanna sent him today. The EDA has some money left over from the water study that is going on, and they are thinking of bringing this guy in from Tennessee who is going to update this map. It shows the fracture zones around us and she is going to get him to do some work and we may want to augment that. They only have like \$5k-\$7k and we may want to match that in order to get him to focus on what we doing.

Attorney Janet Murrell report:

Finished the easements along 221 but think Patrick wants to change a little bit and we will discuss. Summary of the code of VA as to what we can do. It would be pretty hard to go after the landlord. You have to try to get it through the tenant in all the ways possible before you can put a lien on the property. Chairman Mike Maslaney asked her to give a brief over view of the handout she provided. You can put the service in the tenant name if you get the lease or something from owner they can put in their name which we have been doing and the security deposit which can be between 3-5months of

what the water/sewer charges are. For delinquent accounts can charge penalty/interest and they have to pay in full before turn back on. They have to have 30 days' notice, pay in full by then and if not paid in 60 days that is when you discontinue their service. Collection process apply security deposit and file for the Setoff Debt Collection to receive the debtors tax refund. If this does not work can file a lien against the real estate in the name of the property owner after 30 days' notice is given to the property owner.

Cannot deny services to a new tenant even if there is a prior balance unless a lien has been recorded against the property owner. Cannot require a security deposit if tenant provides documentation showing they receive need based local, state or federal rental assistance. Director Bruce Turner asked if businesses have to pay a deposit. Administrative Assistant Teresa Conner said if they are renting the place yes. Director Trent Cox asked have we ever put a lien against someone's property, Administrative Assistant said no. Vice Chairman Will Griffin asked how much in security deposits to we have. Administrative Assistant Teresa Conner said as of a couple weeks ago we were at around \$19k. Chairman Mike Maslaney said that if they become a recurrent delinquent then we increase their security deposit. Administrative Assistant Teresa Conner said so if there is someone on the delinquent list 3 months in a row we up their deposit? Chairman Mike Maslaney said yes and they have to pay in full their delinquent and if they don't the water stays off. Director Linda DeVito asked can we legally up a security deposit once they have signed their papers. Vice Chairman Will Griffin said you would just need to change your form going forward. Attorney Janet Murrell said if they can't pay their bill how are they going to be able to pay a higher security deposit. Chairman Mike Maslaney said he is just trying cover us. Vice Chairman Will Griffin said if we are collecting the delinquents and the current amount of deposit should cover the bill. Administrative Assistant Teresa Conner said this one incident is very rare. Chairman Mike Maslaney asked do we have an agreement here as what we doing. Director Trent Cox said we should just leave alone we have \$300 security deposit which is 4x min bill. Chairman Mike Maslaney asked should we extend to commercial businesses. Director Trent Cox asked was an issue now, Superintendent Patrick Nicola said no, Director Trent Cox said should leave alone. Director Bruce Turner said he would cause it would be fair to everyone else. Any tenant commercial or residential will pay the \$300 deposit and provide lease or something writing from landowner that you can put the bill in your name therefore nothing will change.

## SUPERINTENDENT REPORT

### **1. Crenshaw Water Leak:**

Throughout Thanksgiving weekend our water usage went up over 100,000 gpd. Unable to find the problem we decided to read meters on Monday. While reading we came across a leak at Crenshaw. We found the leak was a 1.5" galvanized line before the meter on our side. We were able to make a temporary repair that evening. The next morning, we applied a band to make the repair and during the process another hole blew out. We again made a temporary repair and decided we needed to replace a section of the galvanized pipe or run a new line from the main to meter. Fortunately, we were able to find two couplings and replaced a small section of pipe with CTS. The goal was to get a solid repair at minimal cost since all these lines are being replaced. We did purchase additional 1.5" parts since it's difficult to find that size.

The discoloration in the water is the sediment in the pipes the scaling and if you just rub your finger against it then it will be a dirty yellow color.

### **2. Mary Gardner Shop Building:**

Mrs. Gardner had a sewer leak between her place and Napa. She contracted Justin to fix it. During the process it was discovered she did have a lateral break in a 4" line going into a 8" line all of which is terracotta. Justin called us when he believed there to be a blockage in the pipe. We ran the camera from the manhole on the other side of Rt. 221 and found approximately 8 feet of 4" plastic pipe that has three 45-degree joints connecting the manhole to the 8" terracotta pipe which runs under the road. We also found what looks like a large piece of asphalt in the 8' pipe under the road. I have discussed with Matt about

getting together some plans to put in a manhole on Napa's side and run new pipe under the road. We asked Matt to come with some plans with an estimate of \$5k in survey and estimated construction is \$40-60k. This plan would be open cut and would have to be paved back. Chairman Mike Maslaney said we are thinking of asking the people whose lateral this would affect either pay most of their cost to be all plastic which NAPA and the carwash is. If there is any money at end of the year that is ARPA that the Town or County has to allocate would help. Vice Chairman Will Griffin said the Towns ARPA funds were all allocated. Second is that it would be shovel ready and we can apply for a grant come spring hopefully. There is a chance at the end of the year we might have some money left in budget to use. Vice Chairman Will Griffin asked if we should be expecting more out of Engineer Matt Gross in relations to grants. Chairman Mike Maslaney said he was instrumental in the million and half of the grant we applied for, so in his mind he is doing great. Vice Chairman Will Griffin said he thinks that they would be more connected in that world then what we are. Should Engineer Matt Gross add to his report each month a grant section that we can ask about and keep up with. Chairman Mike Maslaney said that is not unreasonable. Superintendent Patrick Nicola said that Mary was going to be paving her parking lot which puts in a spot cause if we dig that up after we would have to re pave that. I have to get her signature for an Easement and I can talk to her then. Director Linda DeVito asked can we use contingency money ½ water and ½ sewer. Admin Assistant. Teresa Conner said you were going to use the contingency for radio read meter but was waiting on Brad. Chairman Mike Maslaney said we have a little time before Justin gets to that area so let's think on it and revisit. Superintendent Patrick said we are thinking if only paving we have to do is in road, we replace the sewer line and if they pay the paving part. Superintendent Patrick Nicola said we need a motion for the design of this. Director Rick Parrish made a motion, seconded by Vice Chairman Will Griffin to approve Hurt & Profit for the design drawings in the amount of \$5000. Roll call of members replying yes, motion passed.

**3. VDH Water System Inspection:**

On November 26, VDH inspected our water system sites. The inspection went well with a few notable recommendations.

1. Pressure Wash School Tank
2. Repair holes in Jacksonville Tank
3. Inspect both water tanks, including a visual inspection of the interior. (last inspection of both tanks, 2019)

**4. December 9<sup>th</sup> water breaks**

The first water break was just down from Milestone Daycare; it was a ¾" copper service line under the sidewalk. The tank was noticeably dropping so we cut the water off from the stop light up to Milestone as Teresa was notifying the affected customers. On the way back to the plant we seen another water break across from the community action. Teresa proceeded to contact those customers as we began to start work on the first break. The tank was holding so we didn't cut the 4" main off. Near Milestone we were able to dig down to the main and turn it off at the cork stop. The 4" main on 221, we were able repair hot with a band. We did leave the whole open near Milestone and cover it with a steal plate until we can confirm if the line is abandoned or not. Once we determine that we will either repair the service line or leave it off at the cork stop and fill it in.

**5. Updates/Notes:**

- Dec 7<sup>th</sup>, Hotel Floyd had a water leak on their side, approximately 15,000 gal.
- Motion to add a Muck Boot allowance to our uniform policy at \$200
- Projects Progress Report (see engineering report)
- Attached are Water Loss and Sewer flow I&I Percentage's

Director Linda DeVito made a motion, seconded by Director Bruce Turner to allow Floyd PSA operators to allow Muck Boots up to \$200 as part of the uniform policy. Roll call of members replying yes, motion passed. These should last a few years.

Superintendent Patrick Nicola asked why we don't bill the Rec Dept. Administrative Assistant Teresa Conner said it has always been mentioned that there was some agreement that they would not be billed but there has never been a document proving that. Director Linda DeVito said that there are new offices down there and restrooms and the Town pays for their restrooms we need to write a letter to Kim letting them know the Rec Dept. would start getting a bill.

## **Engineer Report**

### **1. VDH Funding Water System Improvement Projects**

Contractor has installed roughly the first 1,000 feet of the replacement waterline on Route 221. The contractor is slightly delayed on better weather conditions to do the creek crossing with the concrete encasement. The Contractor has submitted their first pay request for \$102,172.50 and the PSA is preparing the disbursement request to VDH for this, engineering, and legal costs to date since the first disbursement.

The NAPA extension has been drafted and sent to VDOT for approval. The easements need to be obtained before the change order for the additional line can be executed.

The Contractor has stabilized the area around the pad for the Well 6 filter building.

### **2. Nursing Home Pump Station Replacement**

The submittals for the Gorman Rupp Pump Station are due before Christmas.

### **3. Additional Well Drilling (No Change)**

### **4. Slaughters Pump Station (No Change)**

### **5. NAPA Sewer Issues**

Last week a Justin Hylton was contacted by a business owner in Floyd about a backed up sewer. Justin discovered the lateral was partially collapsed up to and including where it joins the line under Route 221. Further investigation by the PSA indicated the problem is that the entire line under 221 is terra cotta and in horrible condition with multiple cracks and is in danger of complete failure.

The attached sketch shows the extent of brainstormed repairs by Justin, the PSA, and H&P. The existing 8" terra cotta line would be replaced with a new AWWA C900 sewer laid at 0.5% across the road to a new manhole placed just inside the VDOT ROW. Due to the shallow slope and lack of room, the plan would be to open cut Route 221 and pave back in accordance with the referenced VDOT Asphalt Pavement Restoration Detail for Open Cut Installation.

We estimate approximately 5k in survey, engineering for the plan sheet and the MOT (traffic maintenance) plan. We estimate the construction cost would be approximately \$40-60k.

Chairman Mike Maslaney said we need to do our yearly election of officers per our by-laws. He is stepping down as the Chairman and his one question is to continue to help with the current grant that we are in if the board would allow. Director Linda DeVito said that would be great.

Chairman Mike Maslaney said the first thing is the date & time. Director Rick Parrish made a motion, seconded by Director Bruce Turner to continue to hold our meetings the 2<sup>nd</sup> Thursday of each month at 5:30pm. Roll call of members replying yes, motion passed.

Chairman Mike Maslaney opened the floor for nominations for Chairman. Mike Maslaney nominated Director Linda DeVito. Director Bruce Turner seconded that motion. Roll call of members replying yes, motion passed.

Chairperson Linda DeVito opened the floor for nominations for Vice Chairman. Vice Chairman Will Griffin made a motion to nominate Mike Maslaney, seconded by Director Bruce Turner. Roll call of members replying yes, motion passed.

Chairperson Linda DeVito opened the floor for nominations for the Administrative Assistant. Director Bruce Turner asked do we need to vote on this position. Mike Maslaney said it was in our by-laws. Director Bruce Turner nominated Teresa Conner, seconded by Vice Chairman Mike Maslaney. Roll call of members replying yes, motion passed.

#### Other Business

Chairperson Linda DeVito said they have been doing a DHCD program where they are reconstructing and rehabbing houses in our region. We had 15 houses on our list back in 2020 and most have been outside of PSA range. We have done Willis, Check and Indian Valley etc. we have one in Town. We are trying to be the most cost effective way to do this, but we would like a waiver for forgiveness for the connection availability fees of \$1500 for this house on the Floyd PSA. Director Kalinda Bechtold made a motion, seconded by Vice Chairman Mike Maslaney to agree to waive the connection & tap fees up to \$1500. Roll call of members replying yes, motion passed.

Administrative Assistant asked if we need to add Chairperson Linda DeVito to signature cards at the bank. Consensus of the board agreed to add Linda DeVito.

Chairperson Linda DeVito entertained a motion to adjourn. Director Kalinda Bechtold made a motion, seconded by Director Bruce Turner to adjourn. Roll call of members replying yes, motion passed.