

Floyd-Floyd County PSA
Water/Wastewater Board Meeting
November 12, 2024

Chairman Mike Maslaney called the Thursday October 10, 2024, board meeting of the Floyd-Floyd County PSA to order at 5:33pm. In attendance was Director Bruce Turner, Director Linda DeVito, and Director Rick Parrish. Others in attendance were Administrative Asst. Teresa Conner, Superintendent Patrick Nicola, Attorney Janet Murrell and Engineer Matt Gross.

Chairman Mike Maslaney asked everyone to look over the minutes and entertained a motion when ready. Director Linda DeVito made a motion, seconded by Rick Parrish to approve the Oct 24 minutes. Roll call of members replying yes, motion passed.

Administrative Assistant Teresa Conner went over the Oct 24 account payables. Director Linda DeVito asked why we were testing at the Eco Village. Chairman Mike Maslaney said we were testing the purity of it to see if there is a vein running from well 6 down that side on Frankling Pike. Behind the nursing home there is a drain bason and Jack has several 100 gallon per minute pumpers. The question is we have 160/gall min in commerce park if there is something between those two. Patrick is on this committee with Lydeanna to do this water study and there is a group out of Tennessee that will come in and do some analysis. As we look for new wells does this area warrant some study? We have a water line that runs past the Nursing home to Drs. office, all we need is dig a well across the road, get a little piece of land all we have to do is run a pipe under the road. Director Linda DeVito asked what the results were. Superintendent Patrick Nicola said overall the alkalinity and PH was off some but the radiological was pretty good, we would have to add Soda ash. Hardness was hard possibly need a softener. Engineer Matt Gross said it was his understanding that Jack approached the PSA with the intention of taking over one of the wells, but that isn't how it turned out. Director Linda DeVito made a motion seconded by Director Rick Parrish to approve the Oct 24 account payables. Roll call of members replying yes, motion passed.

Administrative Assistant Teresa Conner reviewed the financials. Our revenue we are keeping high in case of expenditures through the winter, on the projects we will be starting, and we are looking into possibly opening a CD. Our sales were the highest we have seen, which is pretty good. Director Bruce Turner made a motion, seconded by Director Rick Parrish to approve the Oct 24 financials. Roll call of members replying yes, motion passed.

Administrative Assistant discussed the delinquents. Working on nursing home I think we might put that in a bad expense account so that it doesn't keep showing up on the delinquents but still will have track of it. The \$50 credit was applied to everyone's bill this month that participated in that.

Administrative Assistant Teresa Conner discussed a Christmas Bonus for this year. If we were to do one would need to be decided at this meeting since our next one isn't until Dec 12th. Director Linda Devito asked did we did gift cards for one year and we did to Slaughters but not everyone shops there or lives in the area. We have done \$150 check with the same amount to everyone with taxes are already taken out. Bruce Turner said he likes the check idea. Director Rick Parrish asked if the amount sufficient since the prices in the last year. Director Linda DeVito said it's about what we can afford. We have 5 people x \$150=\$750 total. Director Bruce Turner made a motion seconded by Director Linda DeVito to give employees a check in the amount of \$150 for a Christmas bonus. Roll call of members replying yes, motion passed.

Attorney Janet Murrell:

Had nothing to do still waiting on the survey that she just received today.

Superintendent Report

November 14, 2024

1) **Generators**

The transfer switches are in, however there have been a few changes since our last board meeting. The County has offered to purchase generators for Well 6, Nursing Home and Route 8 with a budget of \$138,000. I received quotes from Fidelity so far and the total came in at \$133,402.82. This cost included the automatic transfer switches but does not include the concrete pad or installation. I have forwarded the quotes to Matt to confirm the sizing. We must decide how to move forward with the transfer switches we have already ordered. I recommend installing the small 50amp at Tise and the 100 amp at Well 1.

Update- FEMA has now shown interest in possible providing us with Generators for all our locations. I gave Kevin an estimated breakdown on generator size, cost and installation cost. Kevin has a meeting with VDEM on the 13th at which time we hope to get a better idea of what the plan may be moving forward. I have been working with Rob Everhart with Fidelity obtaining generator quotes. I will be

meeting him on the 15th to go through the remaining locations.

There is a 20% restocking fee if we decide to return the transfer switches.

Director Linda DeVito said to get what it would be turnkey and without.

Director Linda DeVito told Patrick to go down to the County office tomorrow and talk with Kevin.

2) **H&V**

We have installed the new 2" water meter and fire hydrant at H&V Plant 2. Justin had already quoted the installation of the 2" meter which H&V will be billed for, and we had him install the hydrant at the cost of the PSA. The hydrant was a replacement for the hydrant that was damaged at the green boxes. I spoke with Kevin, and he advised us on where he wanted the fire hydrant to be placed in order to best aid the fire dept. During the process it was discovered that the valves that were shown on the GIS weren't there. With Justin's assistance, we installed 2 new 8' valves on the main located at the entrance to Well 6, one on each side of the tap going down to the well.

3) **Trees in Dodd Creek**

Due to Hurricane Helene Dodd Creek has started to damn up with large trees just before our treatment plant effluent. This was discussed at a meeting with FEMA and VDEM at which point it was recommended we have it removed and submit it to FEMA for reimbursement.

Justin has quoted \$2620 to remove the trees. Since the location of the trees is not on PSA property but in County limits the County will submit the invoice on our behalf once the work is completed. On a side note, we opened a grant portal with FEMA to submit the cost of the pump truck repairs and overtime paid out due to the storm.

Notes...

- 1) VDH came on the 6th to inspect the tanks and wells.

Recommend fixing the holes at Jacksonville and pressure washing the tank where it has all the pine sap on it. Director Linda DeVito mentioned talking with the new

superintendent to see if they will cut down the trees around the tank.

- 2) Devin Griffith passed his Class 1 wastewater license.
Pulaski has increased their min wage to \$21/hr. for a trainee unlicensed. We need to do a wage analysis come budget time.

- 3) Dillion Kraft accumulated time off start period. First hire date 8-13-18 through 2-3-21, second 12-22-22 to present. Laps of 22 months 19 days. (if allowed would be at 4yrs, 3mo)

If we can account, his previous time towards sick/vacation time. Director Linda DeVito asked where this came from. Superintendent Patrick said he guessed he was just curious. Director Linda DeVito said after he has been gone 2 years away comes back and doing good and he wants to know if the time he accumulated can be given back. Superintendent Patrick Nicola said that he knows at Arsenal you can get your time back no matter how long you been gone. Also, there other places that will let him maintain the time he accrued towards his sick/vac leave service time, not giving any hours back. Right now, after 5 years you go from 8 hours to 10 hours, so he has another year before these effects. Clerk Teresa Conner asked is this part of our policy or case by case. Chairman Mike Maslaney said case by case as well Superintendent Patrick Nicola agreed. Attorney Janet Murrell said if you leave on bad terms, you wouldn't be hiring them back, if you do it for one you are setting a precedent so should be done for everyone. Director Linda DeVito said for right now we handle this one, but we need to look at this in the new year to bring up in Jan/Feb.

- 4) Water projects (see engineering report)
- 5) Attached are Water Loss and Sewer flow I&I Percentage

One last thing. We have a customer over at McCray's trailer park, they are off but have a leak of some kind. They are not fixing it, and neither is Mike Schumann, and the bill is outrageous. They are not paying rent, so he isn't fixing the leak, but we don't know what it is but around 30/40 gallons an hour. We send out delinquents, they pay their past due and the cycle continues. They have been off since the 16th of October. They owe \$2144.74 and pay the min to get turned back on, so we do we put a cap on it. If they came in and paid the past due, we would turn them back on then the next month be the same. Director Linda DeVito said we have this fee of \$30 to cut off and after that it goes up. Chairman Mike Maslaney said he likes the cap as if you get above a certain amount you have to pay in full before you will be turned on. Attorney Janet Murrell said why is the payment not going to the penalty first. Admin Asst Teresa Conner said in our billing system you go in click penalties, and it automatically applies to anyone that has a balance. When the bill goes out it shows a past due amount with 10% plus the current month's usage for a total bill, so the delinquent amount has the past due and penalty in it that has to be paid by the date on the notice. When they pay that goes towards the balance. Admin Asst Teresa Conner said she would ask Cubic to see about applying payment to penalties first. Attorney Janet Murrell said why is the policy you turn them back on if not paid in full. Chairman Mike Maslaney said we have always allowed them to carry a certain amount. Admin Asst said the last time we discussed it was if you owe more than \$50 you get a notice. Director Linda DeVito said part of that is the landlord in these situations. Administrative Asst said if they up and leave all I have is a \$300 deposit to apply and we would have to eat the difference. Chairman Mike Maslaney said he thought we discussed that you have to sign a form that says you are responsible for the balance. Director Linda DeVito said they might be one of those that was before we decided this. Admin Asst. Teresa Conner said that when a new customer comes in, they fill out their billing form. \$300 deposit, copy of license or ID and lease or something in writing stating they can put in their name. Chairman Mike Maslaney said there was a form we discussed that the landlord had to sign a form saying that the owner is responsible. Admin Asst Teresa Conner said only thing she knows is about getting your deposit back, there was nothing she recalls about a landlord signing a form. Chairman Mike Maslaney said that we redo this, and Director Linda DeVito said there is no need to go back through the minutes. Let's look around to see what forms we can find and work off of. We can send out a letter to all property owners saying that they are responsible for the water bill if there is an outstanding balance.

OCT 2024

Water Produced= 125,916 Gallons Per Day Water Billed= 120,814 Gallons Per

Day Water Loss Percentage= 4.1%

Sewer Flows= 116,355 Gallon Per Day Sewer Flow I&I Percentage = -7.5%

JAN-OCT 2024

Water Produced= 38,619,200

Water **Billed**= 34,421,013 Water Loss Percentage = 10.8% Sewer

Flows= 38,726,000

Sewer Flow I&I Percentage= 0.3 %

Engineer Report:

1. **VDH Funding Water System Improvement Projects**

Construction has begun on the Route 221 project and the Well 6 Project. Approximately 800 feet of the waterline has been installed. The survey has been completed for the additional waterline from Napa to Nira and engineering drawings should be available for comment on Friday. The easement drawings will be prepared from those plans.

The Contractor has cleared for the Well filter building and worked on the pad as well as clearing for the gravity sewer.

2. **Nursing Home Pump Station Replacement**

Both the materials and installation have been awarded. We are waiting for the shop drawings and schedule eta from Tencarva before the NTP can be issued for the installation.

3. **LSL Inventory**

This project is basically complete, and we will assist the PSA with the second and final reimbursement request.

4. **Additional Well Drilling (No Change)**

5. **Slaughters Pump Station**

On hold while performing the water projects. The contractor is supposed to be working on shop drawings.

Chairman Mike Maslaney asked if there was any other business to discuss. No further business and entertained a motion to adjourn. Director Linda DeVito made a motion, seconded by Director Bruce Turner to adjourn. Roll call of members replying yes, motion passed.