

Floyd-Floyd County PSA  
Water/Wastewater Board Meeting  
August 14,2025

Vice Chairman Mike Maslaney called the Thursday August 14, 2025, board meeting to order at 5:31pm. In attendance was Director Will Griffin, Director Bruce Turner, Director Trent Cox, Director Rick Parrish, and Director Kalinda Bechtold. Others in attendance were Administrative Assistant Teresa Conner, Superintendent Patrick Nicola, Attorney Janet Murrell, and Engineer Matt Gross.

Vice Chairman Mike Maslaney asked Administrative Assistant Teresa Conner to read the ordinance that was being presented.

The Floyd-Floyd County PSA will conduct a public hearing on Thursday, August 14, 2025, at 5:30pm, to receive public comments on the Alert Notification System. The said public hearing will be conducted at the Town Office, located at 203 East Oxford Street, Floyd, VA 24091. WHEREAS the Floyd-Floyd County Public Service Authority (“PSA”) is a political subdivision of the Commonwealth of Virginia established by joint resolutions of the Town of Floyd, Virginia and the County of Floyd, Virginia according to Va. Code §15.2-5102. WHEREAS, the Town of Floyd, Virginia, and the County of Floyd, Virginia have established an alert system to deliver notifications to residents by email, phone, text messages, or other similar means of communication as authorized by Va. Code §15.2-925.1. WHEREAS the PSA desires to use such an alert system to provide emergency notifications to PSA customers.

All interested people are invited to attend and present their views at the above time and place. Written comments will be accepted until 4:30pm on August 13, 2025, as presented to Administrative Assistant or by email to [floydpsa@townoffloyd.org](mailto:floydpsa@townoffloyd.org). Anyone needing assistance to attend this meeting shall contact Teresa Conner at 540-745-2169 or [floydpsa@townoffloyd.org](mailto:floydpsa@townoffloyd.org).

Vice Chairman Mike Maslaney opened the floor for public comments. There was no one at the public meeting. Director Will Griffin made a motion, seconded by Director Kalinda Bechtold, to close the public hearing. Roll call of members replying yes, motioned carried.

Vice Chairman asked everyone to look over the minutes for July. Kalinda Bechtold asked if it is possible to have more of a brief summary of the minutes instead of so much detail. She said she was worried about any inaccuracy going on the record. Attorney Janet Murrell said that is true, but everyone is supposed to be looking over them as well. Administrative Assistant Teresa Conner said when she came here the minutes did not have much to them, and she was advised to have them in more detail so that is what she has been doing, but it is whatever the board desires. Director Trent Cox made a motion, seconded by Director Bruce Turner to approve July 2025 minutes. Roll call of members replying yes, motion carried.

Administrative Assistant Teresa Conner went over the account payables for July 2025. Vice Chairman Mike Maslaney asked where we were getting the asphalt patch. Administrative Assistant

Teresa Conner said Home Depot. Administrative Assistant Teresa Conner said it is by pallet, and we make sure they have it before we order. Director Trent Cox asked if it was so much by the bag. Superintendent Patrick Nicola said it was by the pallet, and it was around \$1100. Director Trent Cox said he put out some bids to get it by the ton at Roanoke. Director Trent Cox said if you ever get in a situation where you need a large bulk amount, let him know he probably could have this person deliver here too. Director Trent Cox said it's \$135/ton. Director Will Griffin made a motion, seconded by Director Trent Cox to approve July 2025 account payables. Roll call of members replying yes, motion carried.

Administrative Assistant Teresa Conner reviewed the financials. Director Kalinda Bechtold asked about the interest rate on 2 CDs with Skyline being so low. Administrative Assistant Teresa Conner said she would get that fixed because they are all around 4% now. Director Rick Parrish made a motion, seconded by Director Kalinda Bechtold to approve the July 2025 Financials. Roll call of members replying yes, motion carried.

Administrative Assistant Teresa Conner went over Delinquent accounts and also employees' time that they have and the cost. Employees can carry over 192 annual hours and the discussion was on the table in prior meetings about increasing the carry-over to 240 hours, but the board had asked for this information first. This figure includes their payout if they left now based off their pay. We do not pay out sick time.

Attorney Janet Murrell discussed the personnel policy that she was asked to review. She discussed the FMLA since the PSA is not able to have FMLA with less than 50 employees. We can have a policy that is like FMLA just not call it that. You have 12 weeks in a 12month period, but they have also added military in there. Military Caregiver Leave (up to 26 weeks) to care for a seriously ill or injured service member or veteran, and Qualifying Exigency Leave (up to 12 weeks) for addressing the "exigencies" or urgent needs that arise when a family member is on covered military duty. Eligible employees must meet FMLA eligibility requirements, and the leave is job-protected. There is also an organ donation that you are allowed leave for, and she has the code for that. This could be called leave of absence without pay. You can implement the same policy as FLMA, and it is a PSA policy. The PSA can write their own policy that outlines the FMLA policy it is up to the PSA. Director Kalinda Bechtold asked under resignation if we are allowed to pay out accumulative leave if you resign. Attorney Janet Murrell said she had not reviewed the whole policy. Administrative Assistant Teresa Conner said we should go over this at the next board meeting after Janets edits.

Director Will Griffin made a motion, seconded by Director Kalinda Bechtold, to move the current carryover of annual hours from 192 to 240. Rol call of members replying yes, motion carried.

## **Superintendent Report:**

### **1. Fire Hydrant Accident**

On 7-28-2025 at 4:50pm our fire hydrant across from Wilson Street on East Main Street was hit by a car. This is the fire hydrant we just replaced a month or so ago before the paving came through. The driver fled the scene, however a pedestrian seen the accident and took a photo of the vehicle and showed that to the officers when they arrived on site. Trooper Elliot is handling the investigation he used the photo to identify the vehicle and driver. The driver was charged with failing to maintain his vehicle in the lane. The driver is insured through USAA, and the company is accepting liability. We have sent them the estimate for the replacement of the hydrant over to the valve. Unfortunately, we will have to cut into new asphalt. I have spoken with Jessie at VDOT and like us he was not happy but understood.

### **2. PSA Budget Analysis**

See Attachment

\*ARPA Funds from Town and County were \$156000 the cost for 221 waterline Ext \$184570 so that was \$28570 more than we had. We have requested contingency funds for this amount. We still have bills to pay towards that project.

\*Unfortunately, when the ARPA funds were originally requested Engineering was not included in the amount that was given, that was just the bid for the contractor.

\*The contingency money from VDH has been allotted to Well 6 and 221 extensions.

\*Nursing Home- bid went and all was good. The drawing went out to the manufacture with the distance needed between the two pumps suction pipe and they ignored it. The suction pipe is too far apart in the wet well. We had to put a round concrete vault in order to be able to angle the pipes in. This was not a cost anyone anticipated. Superintendent Patrick Nicola said none of that was in the existing drawing and plans. Engineer Matt Gross and himself had talked a while back that it does say something about, they take responsibility for some changes or to adapt but this is a huge change. The unit was built for an 8ft wet-well and we have a 6ft wet-well, so it was not going to work. How it happened is unknown right now but that is the reason for the vault now.

\*Tank repairs we have been discussing the holes in there and we have drawn the tank down.

\*Disinfection Loops-Do not know of any overages we might save some money there

\*Sewer Crossing- looks to be \$57k

\* Slaughters- Do not know any overages

Director Will Griffin went over the Cash Analysis that he put together. We are going to have to revisit our revenues.

Director Kalinda Bechtold asked to look into online bill pay.

Director Bruce Turner said we will have to look at Salaries too.

Engineer Matt Gross said look into liquidated damages.

Vice Chairman Mike Maslaney said the paving is also on there.

### 3. Updates/Notes:

- Water sold for Floyd Fest 31,500 gallons.
  - \*Director Kalinda Bechtold asked if we have a procedure for selling water. How do you determine who you do and who you do not. Superintendent Patrick Nicola said when he came here it was anyone but to fill up a pool, but after the incident at the Fire Station we did not sell water to anyone. Director Kalinda Bechtold asked do we need a written policy for whom we sell water to under certain circumstances. Superintendent Patrick Nicola said we will look into that and get one presented at the board meeting.
- Projects Progress Report (see engineering report)
- Attached are Water Loss and Sewer flow I & I Percentage

## **Engineer Report**

### **1. VDH Funding Water System Improvement Projects**

Route 221 – The project is substantially complete with the successful bacti results provided to us and the Health Department. The next step is the switchover of the services and abandonment of the old line.

Well 6 – Contractor has finally gotten the footers dug, and the building is going up. The filters are at the Contractors shop in Hillsville.

Sweeney – The project is substantially complete with the successful bacti results provided to us and the Health Department. The next step is the switchover of the services and abandonment of the old line. Contractor plans to complete Sweeney before Route 221.

### **2. Nursing Home Pump Station Replacement**

The Contractor has set the vault for the unit to sit on. The pump station has been delivered to the site. The Contractor hopes to core drill the existing wet well shortly and finally set the pump station on the completed base this month.

### **3. Slaughters Pump Station:**

No significant change.

### **4. WBOP Paperwork:**

VDH has provided a copy of the financial forecasting spreadsheet for the WBOP. The PSA and Engineer need to meet to finish completing this document before the WBOP can be submitted.

Power flicked off at 7:20pm.

Engineer Matt Gross discussed funding updates.

Vice Chairman Mike Maslaney asked if there was any other business. No other business was to be discussed and entertained a motion to adjourn. Director Bruce Turner made a motion, seconded by Director Rick Parrish to adjourn. Roll call with everyone replying yes, motion passed.